

Orchard Park Elementary School 2018-2019 Title I Parent Involvement Policy

The mission of Orchard Park Elementary School is to develop responsible, productive, life-long learners by providing an inviting learning environment with high standards of success for all students in partnerships with home and community.

The following policy describes the means for carrying out the Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Orchard Park Elementary School the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. This meeting is held in September. Parents are notified about this meeting through our school phone call system, school newsletter, and written notice sent home with student.
- The school involves parents of Title I students in an organized, ongoing, and timely way in the planning, review, and improvement of the school's Title I programs. Notifications of programs, workshops, meetings, and activities are provided to parents via Canvas, Class Dojo, OPE News (via YouTube), teacher and school newsletters, school phone call system, school website, and written notices sent home with students.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, assessments used to measure students' progress, and the proficiency levels students are expected to meet. Parent conferences, workshops, and meetings are held to discuss and assist parents with understanding curriculum development, types of assessment, and the interpretation of test data. Support and strategies are provided to help parents be actively involved in the services at school and ways to assist their child at home that will help the student to be academically successful.
- Parents are provided reports on student progress throughout the year. Parents are invited to meet with the teacher any time they need information on the student's progress. Parent conferences are formally scheduled at least twice a year and more often if needed. Two parent conference nights have been arranged to accommodate parents who cannot attend conferences during the school day.

Home-School Compact

Each school receiving funds under Title I, Part A of the Elementary and Secondary Education Act (ESEA), must develop a written Home-School Compact jointly with parents and all children participating in Title I, Part A activities, services, and programs. Orchard Park Elementary School distributes to parents of Title I students the Home-School Compact at the beginning of each school year or upon enrollment during the school year. The compact, which has been jointly developed with parents, outlines how parents, students, teachers, and principal will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the state's high academic standards. It addresses the following legally required items, as well as other items suggested by the parents of Title I students:

- The school's responsibility, which includes administration, teachers, and support staff, to provide high quality curriculum and instruction.
- The ways family will be responsible for supporting their children's learning.
- How the student will commit to share the responsibility to improve his/her academic achievement.
- The importance of ongoing communication between parents and teachers through annual parent-teacher conferences, frequent reports on student progress, access to staff, opportunities for parents to volunteer and participate in their child's class, and opportunities to observe classroom activities.

The Home-School Compact was developed by the SIC/Title I Committee, and take into consideration the input and suggestions of parents. The compact is reviewed annually.

Building Capacity for Involvement

Orchard Park Elementary School engages Title I parents in meaningful interactions with the school. Partnerships among school staff, parents, and the community to improve student academic achievement are supported. To help reach these goals, the school has established the following practices:

- The school provides Title I parents with assistance in understanding the state's academic standards, assessments, and how to monitor and improve the academic performance of their children.
- The school provides Title I parents with materials and training to help them work with their children to increase academic performance.
- The school (teachers, staff, administrators), in conjunction with the parents, will develop a plan that will emphasize the value of the contributions of parents, as well as how to communicate and work with parents as equal partners, to implement and coordinate parent programs that will build meaningful and productive relationships between parents and the school.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language selected by the parents.
- The school provides support for parental involvement activities requested by Title I parents. Parent surveys determine programs and activities to support parent involvement such as parent workshops, facility improvement, and school activities.
- Parents and community members are invited to be active participants in the School Improvement Council.
- Parents and community members are invited to volunteer and be involved in school activities.

Accessibility

Orchard Park Elementary School provides opportunities for participation of all Title I parents. Including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format that is practical and in a language parents can understand.